

# REGION 7 UPPER BRAZOS

Regional Flood Planning Group

**August 19, 2021**  
**10:00 a.m.**  
**Hybrid Meeting**

<u>Voting Member</u>	<u>Interest Category</u>	<u>Present (x) / Absent ( ) / Alternate Present (*)</u>
Michael Keenum (Chair)	<i>Municipalities</i>	X
Dale Spurgin	<i>Agricultural interests</i>	X
Jennifer Davidson	<i>Counties</i>	X
Richard Blake Moore	<i>Electric generating utilities</i>	X
Richard Oller	<i>Environmental interests</i>	X
Erin C. Stiggins	<i>Industries</i>	
Dr. Ken Rainwater	<i>Public</i>	X
Michael McClendon	<i>River authorities</i>	
Kyle Jacobson	<i>Small business</i>	X
Chris Wingert	<i>Water districts</i>	X
Aubrey A. Spear	<i>Water utilities</i>	X

<u>Non-voting Member</u>	<u>Agency</u>	<u>Present(x)/Absent( ) / Alternate Present (*)</u>
Jennifer Bronson Warren	Texas Parks and Wildlife Department	X
Brian Hurtuk	Texas Division of Emergency Management	X
Carol Faulkenberry	Texas Department of Agriculture	
Jake Foote	Texas State Soil and Water Conservation Board	
Jet Hays	General Land Office	X
Ryke Moore	Texas Water Development Board	X
Kelly Cook	Texas Commission on Environmental Quality	X

**Quorum:**

Quorum: **Yes**

Number of voting members or alternates representing voting members present: **9**

Number required for quorum per current voting membership of 11: **6**

**Other Meeting Attendees: \*\***

Pam Hannemann	Heather Keister, FNI
Erika Nordstrom	Wade Barnes, FNI
Ben Pylant, Half	Kirt Harle, Jacob & Martin
Jorge Alba, City of Sugar Land	Kelly Davila, SPAG
Jennifer Worthington	Piata Bryant, SPAG
Lisa McCracken Mairs, USACE	
Paula Jo Lemonds, HDR	

## Agenda:

1. Call to Order  
Region 7 Upper Brazos RFPG was called order at 10:02 a.m.
2. Welcome & Roll Call
3. Public comments – limit 3 minutes per person  
No member of the public appeared to make public comment.
4. **ACTION ITEM:** Approval of minutes – July meeting  
RFPG members approved the meeting minutes from July.  
Aubrey Spear motioned to approve the minutes and seconded by Jennifer Davidson.  
The motion passed unanimously.
5. Update from Texas Water Development Board (TWDB) staff, Ryke Moore  
Ryke Moore provided a brief update on open meetings allowances/changes effective September 1, 2021 and sub-subcontract no longer need TWDB approval but TWDB does need copies of those agreements. Ryke Moore advised the Geodatabase will be due by March 7, 2021 but the Tech Memo is due January 2022. Ryke Moore will check the specifics on the submittal format as requested by Mike Keenum and Heather Keister.
6. Update from SPAG staff, Kelly Davila
  - a. Financial report  
Kelly Davila explained an advance amount of \$192,300 has been received from TWDB. The bulk of the expenditure amount of \$15,433.24 has been paid to the technical consultant.
  - b. Other updates  
Kelly Davila discussed the open meeting changes as it relates to RFPG activities and meetings.
7. Update from Freese & Nichols staff
  - a. Data Request update – Jacob & Martin  
Kirt Harle with Jacob & Martin provided an update on outreach efforts, what data would be included in this cycle due to the quickly approaching submission deadline.
  - b. Flood Prone Areas Public Comment – Half Associates  
Ericka Nordstrom with Half requested a recommendation on when to stop analyzing data to meet the task deliverables for first cycle. Data collected after August 27, 2021 will not be incorporated into first cycle submission.
  - c. General Schedule updates  
Heather Keister discussed the coordinated effort that is taking place to meet flood management task. RFPG will continue to offer virtual capabilities for in-person meetings going forward.
8. Adjacent RFPG Liaison Report – Michael McClendon  
No report available at this time.
9. Public Comment – limit 3 minutes per person  
No member of the public appeared to make public comment.
10. New/other business  
RFPG members discussed a date change due to scheduling conflicts going forward. The next meeting will be held on September 16, 2021 at 10 a.m. at Jacob & Martin in Abilene, Texas. Doodle poll is needed to determine if the date can/needs be changed.
11. Adjourn  
Meeting adjourned at 11:05 a.m.

**Public Comment:** Citizens may address the Planning Group concerning an issue of interest that is posted on the agenda for the meeting. All Public Comments shall be taken at the Chairman’s discretion under the following guidance:

- a) All individuals desiring to make oral public comment may submit requests to the “Public Comment Sign-in Sheet” at least 5 minutes prior to start of meeting and should identify himself/herself before providing his/her Public Comment;
- b) Members of the public who wish to provide oral or written comments during designated portions of the meeting may do so by signing up in advance or attending a scheduled meeting. Please contact [pbryant@spag.org](mailto:pbryant@spag.org) or at 1323 58<sup>th</sup> Street, Lubbock, TX 79412.
- c) Written comments may be submitted prior to and after the meeting to [pbryant@spag.org](mailto:pbryant@spag.org) or [kdavila@spag.org](mailto:kdavila@spag.org) or at 1323 58<sup>th</sup> Street, Lubbock, TX 79412
- d) All Public Comments shall be made in relation to the posted agenda item, unless otherwise decided at the discretion of the Chairman; and
- e) Each speaker will receive three minutes and no portion of a speaker’s allotted time may be given (assigned, relinquished, donated) to another speaker.

**Note:** Agenda items may be considered, deliberated, and/or acted upon in a different order than set forth. Additional information about this meeting is available by contacting Kelly Davila or Piata Bryant at the South Plains Association of Governments at (806) 762-8721 or in person at 1323 58<sup>th</sup> Street, Lubbock, TX 79412.

### **PUBLIC NOTICE**

This notice complies with Texas Government Code Chapter 551, Open Meetings Act, Section 551.041 (Notice of Meeting Requirements); Section 551.043 (Time and Accessibility of Notice Requirements); and Section 551.053 (Notice of Requirements of a Political Subdivision Extending into Four or More Counties). The notice has been filed at least 72 hours before the scheduled time of the meeting with the Office of the Texas Secretary of State, and posted on the website Texas Water Development Board at [twdb.org](http://twdb.org)

***On March 13, 2020, the Governor of Texas issued a Proclamation certifying that the COVID-19 pandemic poses an imminent threat of disaster and declaring a state of disaster for all counties in Texas. Thereafter pursuant to such Proclamation and in accordance with the Texas Disaster Act of 1975, the Governor of Texas temporarily suspended various provisions of Chapter 551 of the Texas Government Code, as amended, regarding the conduct of meetings of governmental entities effective as of March 16, 2020. Pursuant to such Proclamation and temporary suspension, the Upper Brazos – Region 7 RFPG December Meeting will be conducted by video conference.***