

**Meeting Minutes**  
**May 20, 2021 at 10:00 a.m.**  
**Zoom Virtual Meeting**

Roll Call:

<u>Voting Member</u>	<u>Interest Category</u>	<u>Present (x) / Absent ( ) / Alternate Present (*)</u>
Michael Keenum (Chair)	<i>Municipalities</i>	X
Dale Spurgin	<i>Agricultural interests</i>	X
Jennifer Davidson	<i>Counties</i>	X
Richard Blake Moore	<i>Electric generating utilities</i>	X
Richard Oller	<i>Environmental interests</i>	X
Erin C. Stiggins	<i>Industries</i>	X
Dr. Ken Rainwater	<i>Public</i>	X
Michael McClendon	<i>River authorities</i>	X
Kyle Jacobson	<i>Small business</i>	X
Chris Wingert	<i>Water districts</i>	X
Aubrey A. Spear	<i>Water utilities</i>	X

<u>Non-voting Member</u>	<u>Agency</u>	<u>Present(x)/Absent( ) / Alternate Present (*)</u>
Jennifer Bronson Warren	Texas Parks and Wildlife Department	X
Brian Hurtuk	Texas Division of Emergency Management	X
Carol Faulkenberry	Texas Department of Agriculture	
Jake Foote	Texas State Soil and Water Conservation Board	X
Jet Hays	General Land Office	X
Ryke Moore	Texas Water Development Board	X
Kelly Cook	Texas Commission on Environmental Quality	X

**Quorum:**

Quorum: **Yes**

Number of voting members or alternates representing voting members present: **11**

Number required for quorum per current voting membership of 11: 6

**Other Meeting Attendees: \*\***

Pam Hannemann, Brazos River Authority	Paula Jo Lemonds, HDR
Aaron Abel, Brazos River Authority	Heather Keister, F&N
Anita Machiavello, TWDB	Holly Ahumada, F&N
Erika Nordstrom	Kelly Davila
B. Plylant, Half	Piata Bryant

## Agenda:

1. Call to Order  
Upper Brazos RFPG was called to order by Mike Keenum at 10:03 a.m.
2. Welcome & Roll Call
3. Public comments – limit 3 minutes per person  
No member of the public appeared to make public comment.
4. **ACTION ITEM:** Approval of minutes from the previous meeting.  
Chris Wingert made a motion to approve the minutes from April 15, 2021 as written. Aubrey Spear seconded the motion. Motion passed unanimously.
5. Pre-Planning Public Input: The RFPG is soliciting public input regarding suggestions and recommendations as to issues, provisions, projects, and strategies that should be considered during the flood planning cycle and/or input on the development of the regional flood plan (as required per Texas Water Code §16.062(d) and 31 Texas Administrative Code §361.12(a)(4)).  
  
This item was moved after item #6. No members of the public to make comments.
6. Presentation: Flood Planning Process – Ryke Moore, TWDB  
  
The agenda item order was switch with item #5. Item 6, the presentation was given by Ryke Moore, TWDB and then was open to the public for comment (Item 5).
7. TWDB Update  
Ryke Moore reiterated all subcontracts needed TWDB approval and technical guidelines are on TWDB's website.
8. Planning Group Sponsor (SPAG) Update  
Kelly Davila reminded the group of the next Pre-Planning Meeting on Tuesday, May 25, 2021 at 5:30 p.m. RFPG members are welcome to attend but not required. Kelly Davila suggested members to share the invitation that SPAG would send to the group after the meeting.  
  
Kelly Davila advised the group that no financial statement was available due to the payment from TWDB didn't post to the bank until May 1, 2021. The financial report will be presented at the next RFPG meeting.
9. Technical Consultant Update
  - a. Contact List Feedback
  - b. Sample Survey Preview/Feedback
  - c. Flood Risk Approach
  - d. Schedule Update – June Possible Flood Prone Areas Public MeetingHeather Keister and Holly Ahumada updated the group on the above items and asked for input on additional outreach groups to include to their efforts.
10. Public Comment – limit 3 minutes per person
11. Adjourn – 11:10 a.m.

*Approved by the Region 7 Upper Brazos RFPG at a meeting held on May 20, 2021.*

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Chris Wingert, SECRETARY

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Michael Keenum, CHAIR